



Statewide Information System

Item 24 Rated by CFSR as area of strength - no improvement plans required



Case Review

Item 25		Process for developing a case plan and for joint case planning with parents <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
25.1	Increase early and ongoing involvement of children, parents, resource families and Tribes in the assessment, development of case plans and major decisions.	25.1.1	Review and revise policy and procedure regarding when and how service plans are written and updated, the involvement of children and parents and Tribes in assessments, development of case plans for in-home cases and out-of-home cases, and major decisions, to include practice guidelines for engaging children, Tribes and fathers in the process.	(Refer to 17.1.1)			13.1.1
25.2	Increase quality and frequency of social worker contact with children, parents and caregivers.	25.2.1	For children placed in out-of-home care, develop and implement an <i>INTERIM</i> policy and practice guideline for 30-day visits between social worker and parents, and social worker and child.	(Refer to 19.1.1)			14.1.1
		25.2.2	For children and families receiving services in their own home (non-dependent), develop and implement an <i>INTERIM</i> policy and practice guidelines for 30-day visits between social worker and parents and social worker and child that address monitoring safety issues.	(Refer to 19.1.3)			14.1.4

Item 25		Process for developing a case plan and for joint case planning with parents <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		25.2.3	Implement case conferences prior to dispositional hearing, as required by 2004 legislation. <ul style="list-style-type: none"> a. Distribute interim practice guidelines b. Develop final practice guidelines for staff. c. Orient staff, caregivers and community partners to case conference requirements. d. Implement final policy and practice guidelines. e. Initiate quarterly reporting to the field. 	9/04 10/04 11/04 12/04 1/05	Complete (9/04) Complete (10/04) Complete (1/05) Complete (1/05) --	Complete. During the 1 st quarter the case conference guidelines were completed. Staff had previously been provided information on the interim guidelines. No changes were made to the guidelines from the "interim" version to the "final" version. An all-staff e-mail was sent on January 25, 2005 that included the finalized version of the guidelines. The final Case Conference Guidelines were attached to the 2 nd quarterly report. Due to limitations in the CAMIS system we are not able to proceed with "e". In the 4 th quarterly report we requested and ROX concurred with the deletion of this action step.	13.1.6 (7.1.5)
		25.2.4	Implement Family-Team Decision Making meetings (which include meetings to be conducted within 72 hours of a child's placement into care, and during placement moves).	(Refer to 3.1.1)		Complete.	3.2.1

Item 26 Rated by CFSR as area of strength - no improvement plans required

Item 27 Rated by CFSR as area of strength - no improvement plans required

Item 28

Process for seeking TPR in accordance with ASFA *Action Steps*

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
28.1	Increase conformity with Adoption and Safe Families Act (ASFA) requirements	28.1.1	In collaboration with the Administrative Office of the Courts (AOC), Assistant Attorney General (AAG), and Office of Public Defense (OPD), update the model court order to indicate a finding including compelling reasons not to file TPR.			<p>The AOC submitted the model court order last September 2004. The CIP Coordinator has advised this process of submittal, review and approval can take a minimum of 18 months. The CIP Committee sponsored the rule change prior to submission through the supreme court. In the initial development of the PIP, these dates were not known. Given this information, we proposed adjustments to the schedule so that benchmark “c” would be completed in April 2006, with “d” occurring in June 2006.</p> <p>However, the current model court order already includes language regarding the compelling reason not to file TPR. In the 4th quarter report we proposed removal of benchmarks “c” and “d”.</p> <p>In the response to the 4th quarterly report, ROX requested clarification on our proposal to remove this item. Since the current model court order already includes this language, there are no changes or policy implications to communicate.</p>	7.4.1
			a. Participate in the workgroup to develop recommendations for updates to court order.	10/04	Complete (9/04)		
			b. Participate in the development of the report and presentation of recommendations to Court Improvement Plan (CIP) Steering Committee for review, feedback, and development of implementation plan.	4/05	Complete (9/04)		
			c. Implement training and communication plan for CA staff on any court order changes, or policy implications.	7/05	--		
			d. Work with AOC, AAG and OPD to propose and make available model court order.	12/05	--		

Item 28		Process for seeking TPR in accordance with ASFA <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		28.1.2	Collaborate with CIP in the planning and implementation of specific projects, including Dependency and Termination Equal Justice Committee (DTEJC) recommendations for improvements within the court system. a. Provide support and assistance and participate with the CIP in the development of the Judicial Leadership Forum on Dependency to focus leaders in the court system on strategies to implement improvements based on the CFSR findings. b. Develop process to communicate monthly with senior judicial officials, CIP staff, and others to implement strategies developed by the Judicial Forum. c. Support and assist the CIP in the incorporation of the CFSR findings relating to the dependency courts in the CIP reassessment process.	9/04 10/04 12/04	Complete (9/04) Complete (10/04) Complete (11/04)	Complete.	7.3.1
		28.1.3	Identify the barriers and data gaps within each agency (Courts, CA, AAG) and develop strategies to address the barriers and gaps. a. Establish workgroup between CA and AAG to examine the time from referral to AAG for TPR and completion of TPR. b. Complete draft report of recommendations. <u>Develop plan for review of data and time from referral to TPR in Region 3</u> *NEW* <u>Implement strategies to reduce time to TPR in Region 3</u> c. Report relevant results to CIP Steering Committee and develop plan for implementation. <u>Review every six months and report out to CIP.</u>	9/04 1/05 -- 6/05	Complete (11/04) 1/06 1/06 7/06	The workgroup was established during the 1 st quarter. In the 4 th quarterly report we proposed and ROX concurred with a change to benchmarks "b-c" and the addition of benchmarks "d".	7.4.3

Item 28

Process for seeking TPR in accordance with ASFA
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		28.1.4	Seek technical assistance from the National Child Welfare Resource Center on Legal and Judicial Issues pertaining to legal and judicial support, on how to impact change within the court system.			Complete.	7.4.2
			a. Contact the resource center to determine availability and resources.	12/04	Complete (1/05)	The summary of recommendations from the NRC was attached to the 2 nd quarterly report.	
			b. Seek approval from Region X gatekeeper for use of resource center.	12/04	Complete (1/05)		
			c. Arrange for assistance (via meeting or conference call) from resource center.	2/05	Complete (3/05)		
		28.1.5	Further develop and fully implement concurrent planning throughout the state.	(Refer to 8.4.2)			7.1.7

Item 29

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
29.1	Increase proper and timely notification of hearings to foster/relative placement caregivers and their right to be heard.	29.1.1	<p>Collaborate with the courts to review and revise policies to reflect:</p> <ul style="list-style-type: none"> • <i>Define “notice”</i> • <i>Define “right to be heard”</i> • <i>Define “input”</i> <p>a. In collaboration with partners, establish policy workgroup to develop recommendations.</p> <p>b. Management team reviews and approves appropriate recommendations.</p> <p>c. Collaborate with the courts to implement policy changes.</p> <p>d. Educate staff, resource families and community partners on any policy revisions and definitions.</p> <p>e. Provide training to resource families regarding participation in hearings <i>(written and in-court)</i></p> <p>f. Complete and implement CAMIS development of a process for tracking notification to foster parents.</p> <p>g. Implement statewide</p> <p>h. Initiate reports to the field every six months.</p> <p>i. <u>*New* Survey foster parents to assess their experience with timely notification and participation in court hearings.</u></p>	<p>1/05</p> <p>5/05</p> <p>7/05</p> <p>8/05-10/05</p> <p>10/05</p> <p>10/05</p> <p>12/05</p> <p>--</p>	<p>Complete (1/05)</p> <p>Complete (10/05)</p> <p>Complete (12/05)</p> <p>3/06</p> <p>3/06</p> <p>--</p> <p>3/06</p> <p>—</p> <p>9/06</p>	<p>Due to limitations of the CAMIS system action step “f” and “h” are not possible at this time. In the 4th quarter we proposed and ROX concurred with the deletion of these steps and a modification to “i”.</p> <p>In the response to the 4th quarterly report, ROX requested additional information regarding to see the policies. These will be finalized and attached to the next quarterly report.</p>	7.5.1

Item 29		Process for notifying caregivers of reviews and hearings and for opportunity for them to be heard <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		29.1.2	<p>Require notification to all resource families and provide support to increase participation and provide input in all meetings, staffings (including CPT's) and hearings involving planning for the children in their care.</p> <p>a. Establish policy workgroup, including CATS, to draft recommended policy revisions, including the automated process for notification, the tools for how that notification is to be conducted, and where notification is to be documented. Policy workgroup will further draft the cover letter for the ISSP which specifies date of hearing and definitions of "right to be heard" and "input"</p> <p>b. Workgroup reports out on draft recommendations.</p> <p>c. Begin development of an electronic process for tracking notification to foster parents of court hearings.</p> <p>d. Management team reviews and approves appropriate recommendations.</p> <p>e. Provide orientation to all resource families and staff.</p> <p>f. Implement policy statewide.</p> <p>g. Implement electronic system changes statewide.</p> <p>h. Establish baseline for notification compliance and set performance measure</p> <p>i. Initiate six month reports to the field on levels of compliance and participation</p> <p>*New*</p> <p>c. <u>Develop Shared Planning policy</u></p> <p>d. <u>Obtain Braam panel comments of the draft policy</u></p> <p>e. <u>Complete revisions to Shared Planning policy</u></p> <p>f. <u>Orientate staff to the new Shared Planning policy</u></p> <p>g. <u>Implement Shared Planning policy</u></p> <p>h. <u>Survey foster parents to assess their experience with timely notification and participation in staffings</u></p>	<p>12/04</p> <p>3/05</p> <p>4/05</p> <p>4/05</p> <p>5/05-8/05</p> <p>9/05</p> <p>10/05</p> <p>12/05</p> <p>6/05</p> <p>--</p> <p>--</p> <p>--</p> <p>--</p> <p>--</p>	<p>Complete (12/04)</p> <p>Complete (3/05)</p> <p>--</p> <p>--</p> <p>--</p> <p>--</p> <p>--</p> <p>--</p> <p>Complete (12/05)</p> <p>3/06</p> <p>4/06</p> <p>5/06</p> <p>6/06</p> <p>9/06</p>	<p>Due to limitations of the CAMIS system action step "c" thru "i" are not possible at this time.</p> <p>In the 4th quarter we proposed and ROX concurred with alternative steps, including a foster parent survey.</p> <p>Notification of foster parents regarding all staffing meetings is addressed through the Shared Planning policy. The draft Shared Planning policy has been provided to the Braam panel for comment. Once the panel comments have been received the policy will be revised and implemented.</p>	22.2.2



Quality Assurance

Item 30 Rated by CFSR as area of strength - no improvement plans required

Item 31 Rated by CFSR as area of strength - no improvement plans required



Staff and Provider Training

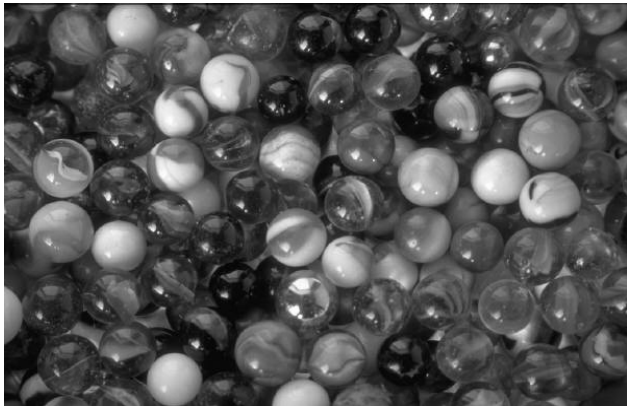
Item 32 Rated by CFSR as area of strength - no improvement plans required

Item 33

Provision of ongoing staff training that addresses the necessary skills and knowledge
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
33.1	Improve staff participation in ongoing training	33.1.1	Establish expectations and develop increased opportunities for staff training on an ongoing basis. a. Develop policy recommendation. b. Management team reviews and approves appropriate recommendations. c. Adjust learning system data base (ASPEN) to track compliance with policy requirements. d. Communicate policy to all employees. e. Implement policy. f. Initiate 6-month reporting cycle.	9/04 10/04 11/04 12/04 1/05 6/05-12/06	Complete (8/04) Complete (9/04) Complete (11/04) Complete (1/05) Complete (2/05) Complete (6/05)	Complete. The Mandatory Training Policy and FAQs was attached to the 1 st quarterly report.	39.1.1

Item 34		Provision of training for caregivers and adoptive parents that addresses the necessary skills and knowledge <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
34.1	Implement programs to increase quality and focus on preserving child's connection to family, community, culture and religion.	34.1.1	Expand PRIDE (foster parent training) curriculum to include module on working with the child's parents. a. In collaboration with partners, establish a workgroup to develop recommendations for curriculum changes. b. Management reviews and approves of workgroup recommendations. c. Implement training statewide.	9/04-3/05 3/05-5/05 6/05	Complete (3/05) Complete (5/05) Complete (6/05)	Complete.	18.2.5
34.2	Increase array of training opportunities and expectations for licensed resource families.	34.2.1	Develop and implement a policy requiring ongoing training for caregivers including engagement training. a. Workgroup develops policy recommendations b. Management team reviews and approves appropriate recommendations. c. Adjust learning system data base to track compliance with policy requirements d. Communicate policy to staff and caregivers e. Implement policy. f. Initiate quarterly progress reports to the field.	10/04 11/04 12/04 12/04 1/05 6/05	Complete (11/04) Complete (12/04) Complete (12/04) Complete (2/05) Complete (2/05) 6/06	The Mandatory Training Policy was attached to the 2 nd quarterly report. In the 4 th quarterly report we proposed and ROX concurred with a delay to benchmark "f". It is dependent on CATS making a change to the information system. Due to reprioritization of CATS projects, this item is currently scheduled for June 2006.	40.2.1



Array of Services

<div> <div>Item 35</div> <div> Array of services that enable children to remain safely with their parents and help children in foster and adoptive placements achieve permanency </div> <div>Action Steps</div> </div>							
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
35.1	Improve collaboration with community partners and Division of Alcohol and Substance Abuse (DASA) to improve access to chemical dependency services, mental health services and foster parent recruitment.	35.1.1	Complete the Memorandum of Understanding (MOU) between CA and DASA.	12/04	Complete (12/04)	<div>Complete.</div> <div>The MOU Between CA and DASA was attached to the 1st quarterly report.</div>	27.1.1

Item 35 Array of services that enable children to remain safely with their parents and help children in foster and adoptive placements achieve permanency <i>Action Steps</i>							
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		35.1.2	In collaboration with courts and UA providers, assess the feasibility for UAs to be completed at the courthouse. a. In collaboration with CIP and AOC, assess Family Drug Courts already active in Washington and the use of UA providers at the courthouse. <u>*New* Review additional assessment for feasibility and make further recommendations.</u> <u>*New* Report on feasibility assessment for CA management</u> b. Develop model and possible pilot sites (IF DETERMINED FEASIBLE) c. CA Management review of pilot proposal. d. Implement pilot. e. Evaluate pilot. f. Based upon pilot evaluation develop plan for replication to other courts. g. Complete <u>Begin implementation of approved plan.</u>	11/04 --- --- 1/05 2/05 3/05 6/05 6/05 6/06	Complete (11/04) Completed (6/05) Complete (12/05) -- -- -- -- --	During the 1 st quarter an initial assessment was completed to look at the Family Drug Court in Washington and the use of UA providers at the courthouse. Following the initial report we inserted an interim step involving an additional feasibility assessment. The additional assessment of feasibility will be available 10/05. The results of this assessment will determine if we will proceed with the additional action steps. The results of the feasibility study indicate that it is not feasible for UAs to be completed at the courthouse. We are proposing the removal of benchmarks "b-g".	27.1.4

Item 35 Array of services that enable children to remain safely with their parents and help children in foster and adoptive placements achieve permanency <i>Action Steps</i>							
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		35.1.3	Collaborate with CIP Steering Committee regarding the development of Family Drug Courts. <ul style="list-style-type: none"> a. Participate with CIP Steering Committee to review responses to drug court RFP. b. Participate with CIP Steering Committee in developing plan to support additional Family Drug Courts. c. Participate with CIP Steering Committee in implementation plan for additional Family Drug Courts. 	9/04 12/04 1/05	Complete (9/04) Complete (11/04) Complete (1/05)	Complete. The Kitsap Quarterly Report was attached to the 2nd quarterly report.	8.4.1
		35.1.4	In collaboration with community partners, utilizing Pre-Passport and Passport profiles, or any successor model, identify service gaps and create state or regional plans to fill gaps through maximizing local resources.	(Refer to 22.1.3)			16.1.4
		35.1.5	Implement the Request for Proposal (RFP) for providing statewide foster parent support and recruitment. <ul style="list-style-type: none"> a. Complete regional recruitment needs assessments b. Develop recruitment performance expectations for contracts c. Finalize Recruitment and Retention RFP (includes regional, minority, sibling groups, adolescents and children with special needs) d. Issue Recruitment and Retention RFP e. Review and select proposals f. Concurrently develop implementation and communication Plans g. Begin implementation of 18-month regional/statewide contracted recruitment & retention services contracts. h. Orientation of staff and caregivers to regional/statewide contracted support services. (First stage implementation) i. Initiate 6-month reviews. 	8/04 8/04 9/04 9/04 11/04 11/04 1/05 1/05 7/05	Complete (8/04) Complete (8/04) Complete (9/04) Complete (9/04) Complete (11/04) Complete (1/05) Complete (1/05) Complete (4/05) Complete (7/05)	Complete. The Lutheran Quarterly report and Contracts 6-month summary were attached to the 4 th quarterly report.	6.2.7

Item 35 Array of services that enable children to remain safely with their parents and help children in foster and adoptive placements achieve permanency <i>Action Steps</i>							
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		35.1.6 *New*	In collaboration with DASA establish chemical dependency professionals (CDP's) in selected CA offices. a. Complete contracts for service <u>*NEW* Contracted CDP's hired through counties and located in CA offices</u> b. Orient Ca staff to CDP services c. Implement CDP services	10/05 11/05-12/05 11/05-12/05 1/06	Complete (12/05) Complete (12/05) 2/06 2/06	*NEW* In the Annual PIP review, we proposed and the ACF/RO concurred with adding this action step to the PIP. In the 4 th quarter we proposed and ROX concurred with the addition of a new benchmark to hire CDPs.	27.1.2

Item 35 Array of services that enable children to remain safely with their parents and help children in foster and adoptive placements achieve permanency <i>Action Steps</i>							
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		35.1.7 *New*	In collaboration with community partners and DASA, develop and implement new screening tool for chemical dependency and mental health. <ol style="list-style-type: none"> <u>DASA</u> provides training to CA staff on new screening tool (UNCOPE) <u>Develop a plan for</u> statewide implementation of the <u>GAIN SS</u> screening tool 	12/05-1/06 2/06	9/06 9/06	*NEW* In the Annual PIP review, we proposed and the ACF/RO concurred with adding this action step to the PIP. In the 4 th quarterly report, we proposed that DASA will train CA staff. We also proposed the removal of the UNCOPE, because legislation passed in the 2005 session requires a common screening tool (GAIN SS) for substance abuse and mental health be implemented across all State agencies by 1/07. In the response to the 4 th quarterly report, ROX requested a modification to "b" to complete within the PIP timeframe. These changes have been made in the 5 th quarterly report.	37.1.4

Item 36

Services are accessible to families and children in all jurisdictions
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
36.1	Improve collaboration with community partners, Economic Services and Aging and Disability Administrations to increase access to services for children in kinship placements.	36.1.1	Develop MOU with TANF and Aging Administrations that includes a process for identification of a TANF contact person in every TANF office for relatives seeking assistance. a. Establish workgroup to draft MOU. b. Management team reviews and approves of MOU. c. Orient staff to MOU and agreed upon process for contact person in each TANF office. d. Implement statewide.	4/05 9/05 11/05 1/06	Complete (4/05) Completed (9/05) 4/06 7/06	Management approved the MOU during the 4 th quarter.	21.1.5
		36.1.2	Establish cross-divisional collaboration for purposes of service integration and service accessibility for mutual clients in common. (Between ESA and CA) a. Convene management focus groups to develop recommendations and strategies for kinship care, children aging out of the foster care system and drug and/or alcohol addicted parents who are receiving services from both administrations. b. Develop regional plans outlining strategies and action steps to address case coordination between CA and ESA for all three areas. c. Send recommendations to DSHS Cabinet for review d. Begin implementation of approved regional strategies. e. Regions report on implementation of regional strategies. f. CA/ESA management teams meet to review status of strategy implementation and develop plans for further collaboration.	7/04 9/04 10/04 11/04 6/05 7/05	Complete (7/04) Complete (9/04) Complete (12/04) Complete (1/05) Complete (8/05) 3/06	The Regional report was attached to the 4 th quarterly report.	28.1.3

Item 36

Services are accessible to families and children in all jurisdictions
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
36.2	Increase array of services to preserve the child's connection to family, community, culture and religion.	36.2.1	Develop regional databases regarding accessible Tribal services. a. In collaboration with Tribes, IPAC and Indian Organizations, develop a questionnaire to mail to process for working with Tribes and Indian Organizations regarding identifying and accessing <u>inquiring about accessible Tribal services.</u> b. Mail questionnaire to <u>Work with all Tribes and Indian Organizations to gather information on Tribal services.</u> c. Gather all of the responses <u>Compile information and input into a database accessible by the regions.</u> d. For regions needing additional input from all Tribes and Indian Organizations in their area, conduct a meeting with local Tribes and Indian Organizations to gather the information. Set up CA intranet link to Tribal office web site which provides listing of Tribal services and contacts e. Orient CA staff in regions to the accessible Tribal services. f. Develop a plan for annual updates to the information.	1/05 12/05 1/06 3/06	Complete (3/05) Complete (12/05) 3/06 --	A summary of the process and findings for bench mark "a" was attached to the 2 nd quarterly report. Based on the information in the summary, we proposed and ACF/RO concurred with changing benchmarks "b" and "c" accordingly. Based on work completed with the Tribes, it was determined that the most feasible way to provide accurate and current information on Tribal services was to establish a link from the CA intranet website to the Tribal office website. This approach eliminates the need for action step (f). In the 4 th quarterly report, we proposed and ROX concurred with modifications to the action steps.	38.1.7
		36.2.2	In collaboration with community partners, utilizing Pre-Passport and Passport profiles, or any successor model, identify service gaps and create state or regional plans to fill gaps through maximizing local resources.	(Refer to 22.1.3)			16.1.4

Item 37

Services individualized to meet the unique needs of children and families served by the agency
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
37.1	Increase culturally competent and individually tailored services available for children, families, and kinship providers.	37.1.1	In consultation with the community and service providers establish a uniform accepted definition of culturally responsive services.			Attachment E: Consultation Plan	12.1.1
			a. Establish policy workgroup to make recommendations for a definition.	7/05	04/06	This item was delayed due to workload considerations	
			New <u>Obtain consultation from Casey Family Programs</u>	--	03/06	This item requires only the development and common understanding of what is meant by culturally responsive services. In the 4 th quarterly report we requested that action steps “c” and “e” be eliminated.	
			b. Management team reviews and approves recommendations.	1/06	05/06		
			c. Make necessary policy changes.	4/06	--		
			d. Provide training to <u>Orient</u> staff and providers to the definition.	5/06	7/06		
e. Implement changes statewide.	6/06	--	In the response to the 4 th quarterly report, ROX requested that we work to identify steps that could be taken to work with providers to address culturally responsive services. In the 5 th quarterly report, we propose the addition of a benchmark. We have developed a workplan in coordination with Casey Family Programs with steps to increase cultural competency as one component for reducing disproportionality.				

Item 37		Services individualized to meet the unique needs of children and families served by the agency <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		37.1.2	<p>In collaboration with contracted service providers, implement a self-assessment process for contracted providers, to determine their level of cultural responsiveness.</p> <ul style="list-style-type: none"> a. Utilizing the workgroup formed in section 37.1.1, develop recommendations for a model of self-assessment. *New* <u>Obtain consultation from Casey Family Programs</u> b. Management team reviews and approves recommendations. c. Make necessary policy changes. d. Provide training to staff and contracted service providers. e. Begin work on model. 	<p>7/05</p> <p>--</p> <p>1/06</p> <p>4/06</p> <p>5/06</p> <p>6/06</p>	<p>4/06</p> <p>3/06</p> <p>5/06</p> <p>5/06</p> <p>7/06</p> <p>7/06</p>	<p>In the 4th quarter we are requesting to remove this item. CA contracts are currently under a formal review process that will not be completed until July 2006. The review process does review for cultural responsiveness.</p> <p>In the response to the 4th quarterly report, ROX requested that we identify ways to work with providers to address culturally responsive services.</p> <p>In the 5th quarterly report, we propose the addition of a benchmark. As part of the workplan developed with Casey Family Programs, we are working to improve development and monitoring of contracts to include outcome based and culturally appropriate services for children and families.</p>	12.1.2
		37.1.3	<p>Regional diversity managers distribute regional diversity profiles to staff and community partners on an annual basis.</p> <ul style="list-style-type: none"> a. Regional diversity program managers develop profiles. b. Profiles sent to regional management for review. c. Begin first annual distribution of regional profiles to community partners. 	<p>10/04</p> <p>11/04</p> <p>12/04</p>	<p>Complete (12/04)</p> <p>Complete (12/04)</p> <p>Complete (4/05)</p>	<p>Complete.</p> <p>The regional profiles are currently available in hard copy and can be provided upon request. They are in the process of being prepared in CD-ROM format.</p>	12.1.4

Item 37

Services individualized to meet the unique needs of children and families served by the agency
Action Steps

Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		37.1.4	<p>Submission and implementation of the IV-E Demonstration Waiver, upon approval to deliver enhanced, culturally competent, and individually tailored kinship supports that will engage paternal, maternal and fictive kin in the planning for and placement of their children.</p> <p>a. Finalize terms and conditions of waiver with ACF.</p> <p>b. Contract with required outside evaluator.</p> <p>c. Hire and train staff.</p> <p>d. Implement project.</p>	<p>Within 90 days of approval</p> <p>Within 90 days of terms and conditions finalization</p> <p>Within 120 days of outside evaluator contracted</p> <p>Within 15 days of staff hired</p>		CA submitted a proposal for a federal Child Welfare Demonstration Waiver in January 2004. The proposal was designed to deliver enhanced, culturally competent and individually tailored kinship supports to engage paternal, maternal and fictive kin in the planning for and placement of their children. The Program Improvement Plan (completed after the Waiver submission) includes several initiatives related to relative search and supports for kinship caregivers. It was determined that the Waiver activities would duplicate PIP and KCF II initiatives. Additional issues related to cost neutrality were identified resulting in a withdrawal of the Demonstration Waiver application. As a result, we proposed and ACF/RO concurred with removing this item.	12.1.5

Item 37		Services individualized to meet the unique needs of children and families served by the agency <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
37.2	Improve development and monitoring of contracts to include outcome based and culturally appropriate services for children and families.	37.2.1	<p>In collaboration with contract providers implement CA contract reform model.</p> <ul style="list-style-type: none"> a. Develop ARS, EIP and FPS, IFPS workgroups to refine contract outcome and develop measurement tools for these services. b. Consultation with ARS, EIP and FPS, IFPS providers on outcomes and use of measurement tools. c. Develop <i>Begin development of</i> CA tracking systems and monitoring plans. d. Provide <u>orientation/training</u> to service providers and CA staff on outcomes, measurement tools, new assessment tools, tracking and monitoring systems. e. Implement contract reform model with ARS, EIP and FPS, IFPS service providers. f. Complete annual report on implementation. 	<p>9/04-12/04</p> <p>12/04-4/05</p> <p>12/04-4/05</p> <p>5/05-6/05</p> <p>7/05</p> <p>7/06</p>	<p>Complete (12/04)</p> <p>Complete (4/05)</p> <p>Complete (4/05)</p> <p>4/06</p> <p>6/06</p> <p>--</p>	<p>Following the 1st quarterly report, the question was posed by ACF/RO as to how 2.3.2 and 37.2.1 are related. Item 2.3.2 is intended to focus on possible programmatic changes. Item 37.2.1 focuses on developing performance measures for these programs and improving contract monitoring.</p> <p>In the 3rd quarterly report, we proposed and the ACF/RO concurred with a change to benchmark "c" to reflect that development of a tracking system has begun. The completion of the development of the system will occur simultaneously with benchmark "e", implementing the contract reform model.</p> <p>The ARS/EIP and FPS/IFPS contracts have been reviewed as part of the CA internal contract review process. Discussions with service providers will be taking place in order to address issues identified during the internal review. Changes are scheduled to be incorporated into contracts becoming effective July 1, 2006.</p>	35.1.1

Item 37		Services individualized to meet the unique needs of children and families served by the agency <i>Action Steps</i>					
Goals		Action Steps/Benchmarks		Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
		37.2.2	In collaboration with contract providers implement CA contract reform model action step for ILS service providers <ul style="list-style-type: none"> a. Develop ILS work group to refine contract outcome and develop measurement tools for these services. b. Consultation with ILS providers on outcomes and use of measurement tools. c. Develop CA tracking systems and monitoring plans. d. Provide orientation to service providers and CA staff on outcomes, measurement tools, tracking and monitoring systems. e. Implement contract reform model with ILS service providers. 	9/05-12/05 12/05-4/06 12/05-4/06 5/06-6/06 10/06	Complete (12/05) 03/06 03/06 04/06-06/06 07/06	The ILS contracts have been reviewed as part of the CA internal contract review process. Discussions with service providers will be taking place in order to address issues identified during the internal review. Changes are scheduled to be incorporated into contracts becoming effective July 1, 2006.	35.1.2
37.3 *New*	To provide evidenced-based treatment foster care to youth In CA care To provide evidenced-based in treatment to youth in conflict with their families	37.3.1 *New*	Multi-Dimensional Foster Care treatment in three sites. <ul style="list-style-type: none"> a. Contracts signed with providers in the three selected sites. Sites include Yakima, Spokane and Pierce County. b. Complete and sign contract with model developers for initial training and on-going support. *NEW* <u>Provide training to treatment team</u> c. Provide training to foster parents d. Begin placement in Multi-systemic foster care 	9/05 10/05 -- 11/05 11/05	Complete (9/05) Complete (10/05) Complete (11/05) Complete (12/05) Complete (12/05)	Attachment F: Implementation Report Complete. *NEW* In the Annual PIP review, we proposed and the ACF/RO concurred with adding this action step to the PIP. In 4 th quarterly report, we proposed and ROX concurred with the addition of a step to train treatment providers. Contracts are available upon request.	12.1.6

Item 37

Services individualized to meet the unique needs of children and families served by the agency
Action Steps

Goals		Action Steps/Benchmarks	Required Finish	Projected/ Actual Finish	Status	Cross-Reference Item to KCF II
	37.3.2 *New*	<p>Implement Functional Family Therapy (FFT) into FRS program</p> <p><u>Phase I 50 treatment slots</u></p> <p>a. Management to determine site selection, payment structure and identify workgroup for FFT</p> <p>b. Begin use of FFT purchased through JRA (50 slots)</p> <p><u>Phase II Expand treatment capacity to 200 slots</u></p> <p>c. Management reviews WAC change proposal</p> <p>d. Develop solicitation for CA contracted FFT</p> <p>e. Management team selects locations for new service</p> <p>f. Release solicitation for FFR services and establish inter-agency agreement with JRA on QA for FFT.</p> <p>g. SSPS code established that enables payment for FFT and track service delivery</p> <p>h. WAC adopted</p> <p>i. Train CA staff and award contracts</p> <p>j. Train FFT awardees</p> <p>k. Implementation of new FFT service</p>	<p>9/05</p> <p>10/05</p> <p>10/05</p> <p>11/05</p> <p>12/05</p> <p>1/06</p> <p>2/06</p> <p>2/06</p> <p>3/06</p> <p>4/06</p> <p>5/06</p>	<p>--</p> <p>Complete (10/05)</p> <p>Complete (11/05)</p> <p>--</p> <p>Complete (12/05)</p> <p>--</p> <p>--</p> <p>7/06</p> <p>5/06</p> <p>5/06</p> <p>6/06</p>	<p>Attachment G: MOU between JRA and Children's Administration</p> <p>*NEW*</p> <p>In the Annual PIP review, we proposed and the ACF/RO concurred with adding this action step to the PIP.</p> <p>In the 4th quarter we propose removing "a", "d", "f" and "g" as an adjustment to what was proposed in the annual report. The date in "c" was also adjusted. Phase I and Phase II distinction has also been made.</p>	12.1.7

Item 38	Rated by CFSR as area of strength - no improvement plans required
Item 39	Rated by CFSR as area of strength - no improvement plans required
Item 40	Rated by CFSR as area of strength - no improvement plans required



Foster Parent Recruitment and Retention

Item 41	Rated by CFSR as area of strength - no improvement plans required
Item 42	Rated by CFSR as area of strength - no improvement plans required
Item 43	Rated by CFSR as area of strength - no improvement plans required
Item 44	Rated by CFSR as area of strength - no improvement plans required
Item 45	Rated by CFSR as area of strength - no improvement plans required